

## **Bingo Meeting Info.**

**You are there to work either by yourselves or with another group. Charlie will be at all Bingos if she is absent for any reason then Christine Heath will be in her place to oversee the Bingo. All paperwork is to be filled out by the above persons. Workers for our organization will be on the floor selling cards with one person being appointed that week by Charlie or Christine to sell cards at the counter.**

**Sunday Bingo** – you are to be at the Carleton Place Bingo Hall, (off Townline Road behind Beer Store) before 2:30 pm. If a team worker is not on time another spare maybe hired in their place and your group will loose out on the profits. Bingo cheques are done every month and will be sent to the appointed name/ address (usually the treasurer) for your group.

**You can order food and eat before 2:30 on Sunday, sitting is frowned upon we are there to work not chat amongst ourselves if you have to sit down ask first. Smoking you can but not while selling cards. All workers are permitted to be behind the card counter before 2:30 pm to put their jackets, purses etc. if you require anything after 2:30 then you are to be in front of the counter and ask someone behind to get your things.**

**Each group is to have a designated Bingo Organizer, this person is responsible for getting workers and making sure they are at the Bingo on the Sunday they are to work. The organizer is also responsible to notify Charlie on the Thursday before their Sunday Bingo if all is OK or if spares need to be hired.**

**Cost to group** comes in the shape of paying out shortage's, sometimes mistakes are made either by our own group or another we are working with. Shortages are split 50/50 when working with another group 3 and 3. If you are doing the Bingos on your own then you are responsible to pay the full 100% of the shortage if you have one. Charlie is given expense money each week of \$45.00 this is paid by the group supplying four workers out of six pay Charlie. If you are working with another group each month you will rotate the cost between the groups as you will have two workers one month and three workers the next and so on. If spares have to be hired to cover a worker/volunteer from your group that has not shown up you will loose that person's portion of the Bingo profits coming back to your group.

**Training**, all volunteers will be rotated so they can be fully trained in running the bingo properly. We sell cards (colour coded with prices varying from \$1 each to \$2 each) you will get a list of the prices of cards that you will be selling. Party Bingo training will be done with every person during the year, so that all persons attending will be able to work it. Counter sales are also done. Charlie will decide who will be working selling at the counter; two people are needed at first. The counter Staff sells for the first 30-45 minutes and then one joins the runners on the floor for additional sales.

**Mandatory Staffing**, make sure your covered for the Sunday your group is booked to work. If you do not supply the volunteers you will not get any Bingo Profits back in your group.

**Bingo Team – Cheque Signers: Stella Lawrence, Charlie Wannamaker and one more.  
Charlie Wannamaker – Phone Number 253-2624 (Thursday evenings before 9:00 pm)  
Stella Lawrence phone number – 256-0257 (store) 256-7343 (home)**

**Stan Lasenba phone number 283-0779**