



Area Forum

August 23, 2012

Westminster Presbyterian,
Church

Smiths Falls



Present: Diana Nuttall, Roger Nuttall, Amanda Smith (Merrickville), Brian Billings, Bill Lawrence (Almonte), Stan Lasenba, Larry Palmer (Perth), Joan Smith (Smiths Falls), Alex Beelich, Chris Tyler, Jean Lasenba, Kelly Banks, Johanne Dekart, Sharon Dekart (Drummond), Kevin Tetreault (), Glenn Richards (Elmsley), Elizabeth Docker (Carleton Place), Michelle Niefer, Kathy McKee

Regrets:

Call to order: at 7:10 p.m.

O'Canada by all

Words of Thought by Michelle Niefer

Acceptance of the minutes of June 21, 2012: Moved: Diana Nuttall **Second:** Larry Palmer **Abstain:** 0
Carried

Business arising from the minutes: See Area Commissioner's Report.

Reports:

Michelle Niefer, Area Commissioner: mniefer@sympatico.ca

COUNCIL REPORT

School fliers - are ready for Group Comm. to distribute through the schools.

Changes are now filtering down from National. Our Council Field Executive (Kelly Banks) title will now be "Support Manager".

Files: With our Northern council joining us, our Council is now called Eastern Northern Ontario Support Service Centre (ENOSSC). To that end, we have a huge pile of files that need to be sorted and put in order for future accessibility. Options are being looked at on how to proceed (volunteers vs hiring a firm to do it).

Camp Opemikon - A few changes are being made with regards to booking of building and surrounding grounds - i.e. Clements you have the building and field in front. Barker you do not have access unless you make specific request. For that, there will be an additional charge for area to do your program.

Popcorn: Doug Coady has a few ideas and ways to expand the popcorn, which will especially benefit the outlying areas. Details to follow.

Council Youth Commissioner: Ian Wilenius -

- asking for all Areas to have a Area Youth Commissioner.

- impACT2012, October 11-14th at Camp Samac - first National Youth Conference in many years. It has a full program for any youth in a leadership role. (More details found in the June vision).

Child & Youth Safety: Compliance - this needs to be completed by all leaders prior to working with youth. As you are aware, KPMG audit, these are one of the changes being instituted. Bottom line,

the screening process we now have in place is for the protection of our youth. CDs are being made available to all Group Commissioners on Child & Youth Safety that they can show to their leaders at a Leaders meeting. It can also be done by E-Learning.

Back-check: A few more details to be ironed out, but all reference checks will in future be done by them, rather than the Group Commissioner. Details to follow.

Code of Conduct: When you go on line, myscouts.ca, this form will come up for you to sign. If you do not, you will not be registered.

Training for interviewing: Video training session is currently being updated and will be made available for Area and Group Commissioners. This is to help do screening interviews.

Service visits: These visits will continue throughout the year. The purpose of these visits is to look at various aspects. i.e. Screening; ratio; program being delivered; training – what do you want; etc.

Parents: likewise should be screened; have the Child & Youth Safety, both for education as well as preparing them as they assist with meetings and/or go to camps and sign the Code of Conduct form. This form will be kept with the Group Commissioner.

Training: New leaders should have complete screening done prior to working with youth. WB 1 be completed by end of year. Returning leaders need WB 1 before December.

S.I.T. & Activity leaders: need screening as well as WB 1 prior to December.

PRC – have changed. Check with your Group Commissioner as new ones as well as a cover letter have been distributed to them.

2011-2012 Financial statements are due into Area no later than September 26, 2012. If reports are not received each spring then the group will not be rechartered until the reports are turned in.

Michelle turned over the Area Commissioner position to Alex Beelich. Michelle will remain to assist in any way she can for a smooth transition.

THANK YOU MICHELLE!

Council report: Kelly Banks – Area Support Manager: kbanks@scouts.ca

- **School Flyers 2012-13:** The school flyers are in and have been bundled by school for all of the English Public and Catholic boards in the Council. The Area Support Managers (ASM's) will be bringing the packages to the Area Kick-off meetings over the next several weeks so that Groups may hand deliver them to the schools in their neighborhoods. As well, Groups can arrange to pick their packages up from the office should they wish to. Any packages that are not claimed will be mailed directly to the schools. The flyer this year links directly to a micro site (<http://www.scouts.ca/getscouting/>) that allows us to track the effectiveness of the flyer and capture contact information for people that visit the site. Check it out!

- **Bring-a-Friend Incentive Programs:** There are three incentive programs to encourage Groups, Sections and Members to Bring Friends! For information on how to qualify and apply for these incentive programs please visit:

<http://www2.scouts.ca/dnn/Growth/BringaFriendBAF/tabid/2094/Default.aspx>

- **Council Bring-a-Friend Incentives** – (effective *all year-round*): Every youth/adult that brings a friend (regardless of whether they join or not) will receive a Bring a Friend Crest – contact your Area Commissioner for these crests. Every youth/adult that brings a friend AND that friend joins gets a Bring-a-Buddy pin AND a Scouts Canada flashlight.

- **Fall and Winter Bring-a-Friend Incentive Program** - (effective *October 15th 2012 until March 31st 2013*): Hold a Bring-a-Friend event in any section your Section will automatically be rewarded with \$25 in Scoutbucks!

- **National \$5 Scoutshop Coupon BAF Incentive Programs** – more to come in September 2012 about this National Incentive program! Stay tuned!

How do I run a Bring-a-Friend Event? It is very simple to run a BAF event and with a little planning can be a very successful recruitment tool. Everything you need to know to run a BAF

Event can be found on the Jumpstart to Growth webpage: www.scouts.ca/js2g. As well, all Groups received BAF postcards in their Recruitment Toolkits this past Fall: www.scouts.ca/rtk
Finally – if you need assistance with setting up and running your BAF event – your Area Support Managers are here to help!

- **Child and Youth Safety (CYS):** It is imperative that all Scouters are aware of our Child and Youth Safety policies, which include mandatory training, screening requirements and policies around Bullying and Harassment. An e-bulletin was sent to all Scouters across the country this past June – please make sure you are up to speed on the new and existing requirements for training and screening, the [screening charts](#) for new and returning Scouters and the [resources](#) available to assist with ensuring our youth have the safest environment possible while participating in Scouting activities. Everything you need to know can be found at the at the following link: <http://www.scouts.ca/ca/child-and-youth-safety-update-june-2012>.

Secretary report: Kathy McKee

Please have your reports sent to me at least two or three days prior to each meeting. I have been tasked with getting the minutes out within 7 days of the meetings. If reports are not received they won't be added to the minutes.

Financial: Jean Lasenba - lasenba@sympatico.ca

Cheques to be issued to Stan Lasenba for \$24.85 for toilet paper and to Brian Billings for \$107.25 for trees.

Moved: Larry Palmer **Second:** Joan Smth **Carried**

Motion: For Jean to pay the bill for Quattroccii when the groceries for the Algonquin trip are purchased.

Moved: Ken Richardson **Second:** Roger Nuttall **Carried**

i: Training – Michelle Niefer - mniefer@sympatico.ca

- ⤴ **Group Commissions:** please encouraged any new leaders to go on line and do the training they need to work with youth. Once they have completed the screening process and PRC.
- ⤴ E-learning can be done for: AODA, WB 1, Child & Youth Safety and sign Code of Conduct.
- ⤴ Returning Scouters – complete WB1 in your section. If you have moved to another section, you must complete WB 1 for that section by December.
- ⤴ Residential WB1 courses – go on line and check them out. There are several being offered.

ii: Program - Alex Beelich - alex.beelich@nlfinancial.ca

Year ending August 2012:

Our 4th Annual Adventure-

Algonquin 2012 canoe week – July 1st- 7th three camping and canoeing adventures in the Park

#1- youth at base camp Cedar Lake,

#2- 5 day canoe trip Cedar Lake to Kioshkokwi Lake and back to Cedar Lake

#3- 6 day canoe / torturous portaging tripping over a 97km trek, including 15 km hiking.

A total in excess of 54 Scouts, Venturers and adults experienced the quiet evenings and sunny days in Algonquin. I am sure many stories have been shared and will continue whenever we get together again.

Plans are beginning for next year- Who, When, Where and What - , all questions that will be answered in the upcoming weeks.

Lombardy fair – Food booth – volunteers came together the long Civic Holiday and donated their time and spent time in the Scouting way. The process of obtaining volunteers to help will be reviewed to ensure that many hands will make light of the work. The food booth's main purpose is to raise funds covering the expenses of operating Camp Whispering Pines. This, as everyone knows, is Valley Highland's free to every group camp. Therefore since there is no cost associated with using the camp it is fair to expect each group to provide a sufficient number of volunteers a couple of times during the year to help out. This is where we have a shortage and will be going out to the Groups for help. Smiths Falls has shouldered most of the work load.

Upcoming events: Scout Skills camp- Sept 21-23. Planning to also incorporate a parent banquet/potluck as a **"Sharing Algonquin 2012"** night. A slide show and hopefully a sharing of stories night will be enjoyed by all. Location to be confirmed. Our objective is to provide a camp to reinforce the basic camping skills needed by all troops and highlight what has turned out to be an adventure unique to Valley Highland. Canoeists, leaders,

parents and campers will have an opportunity to share in the experience. Hopefully building a desire to participate in 2013. Also a number of badges earned by the attendees will be awarded. Details related to the combined event will be forwarded shortly. Hoping everyone plans to be there.

iii : Youth – Johanne Dekart -

I have registered for the impact 2012 conference being held at Camp Samac October 11 – 14. The themes for this event are going to be related to environmentalism, creating change and safe spaces. The conference will include inspirational keynote speakers John May current Vice-Chair of the World Scout Committee & Secretary General of the Duke of Edinburg Awards International Association & Barbara Elliot professor at Fleming College – her specialty is the environment & leadership; her grandfather Fred Findlay was the Chief Commissioner of Scouts Canada..

I have been asked to look into the possibility of putting on a demonstration of scouting skills in the form of a mini camp at the Lombardy Fair next year. It was suggested that the ventures and senior scouts set up a campsite across from the booth and showcase the many aspects of scouting life – lashing, knots, cooking, games etc

Motion: To subsidize the Youth Delegate going to IMPACT2012.

Moved: Joan Smith **Second:** Michelle Niefer **Carried**

iv: Recognition – Roger Nuttall - rsnuttall@storm.ca

There is one Order of the Caribou award due to a member in Valley Highlands Area that should be arriving this month.

v Registrar: - Christine Hepton - Chepton@yahoo.com

No report.

vi: Technology / Fundraising

No report.

vii Camp Warden – Stan Lasenba – lasenba@sympatico.ca

August 2012

The camp has weathered the drought in reasonable condition. The well has not been so lucky as it is down considerably. We now have to prime the pump before each use, this is the first time this has happened in the history of the camp. This summer has been quite busy with groups renting the camp. We will need a work party to do some work this fall and I will arrange a date to do this. The trails need to be checked for signage, and some other small jobs such as pile the wood at the HQ in a neat and proper manner. The weeds are bad this year as the lake level is very low. As Lombardy Fair was very poor this year we are fortunate to have had a surplus in other years to ensure the camp is maintained in good shape.

Just a reminder to every person in Valley Highlands Area. The booth at Lombardy fair gives the youth of our area a place to camp for free. Your support is needed to ensure this continues.

Expenses

Toilet paper 24.85

viii: Scout Trees - Brian Billings - brian_billings@carleton.ca

- Hopefully we still have some surviving tree seedlings at our plant site at D/NE. I haven't been by to visit the site since June but it has been a dry Summer. I will be visiting the site with OMNR/RVCA in early September to look at survival rate and another potential plant site there next year. If that falls through, OMYA Plant in Perth is potentially looking for a Scout group or school to plant some areas around their facilities. Further details will follow and will keep all groups apprised as discussions and plans unfold.

ix: **Popcorn – Brian Billings** – - brian_billings@carleton.ca

- I received no replies to e-mail/offer back in May/June for Groups to let me know if they wanted some free product to present to their local Municipal Reps to promote Scout Popcorn - this would have been a great PR opportunity and help kick-off your Group Campaigns. This year, Voyageur Council's sales goal is \$450,000. Take Order Method campaign starts on 17-SEP-2012. I have packages for all groups and will distribute at the Area Meeting on Thursday night – order forms, newsletter, and instructions/deadline dates. I will check-in with Groups to offer assistance where/as required. One change this year is that Groups enter their orders into Trail's End system directly so I will need Group contacts by next Area Meeting so I can arrange log-in access before order date in October. Any questions, give me a call...anytime!

x: **Quartermaster – Diana Nuttall** dcn@storm.ca

No report. Diane is still waiting for everyone to send her an inventory of all items with their replacement cost and where they are located for insurance purposes. Michelle explained that we need to know the estimated 'replacement cost' of the item, not the current value of the item, i.e. canoes sell for between \$800 to \$2000. Alex explained that this report is also needed so that we know what items are available in the area and will enable the groups to share with each other.

GROUP REPORTS:

2nd Almonte: **Bill Lawrence** – scouter_bill@rogers.com

1. **EVENTS TO DATE:**
 - a. 2 Scouts attended the Great Lakes Jamboree in July, linked up with American Troop 251 from Vicksburg, Michigan for the week. Had a great time.
2. **FUTURE EVENTS:**
 - a. Apple Day, 22 Sep 12
 - b. J.O.T.A. Camp, October
3. **MAIN EFFORTS:**
 - a. We are trying to recruit new Leadership for all Sections and Group Committee.
 - b. Group Committee meeting on 26 August to see where we stand Leadership wise.
4. **ISSUES:**
 - a. School wouldn't let us set up our dates in June, or confirm the School until opening of new School season. Hope to have Beaver – Monday night, Cubs – Monday night (if Leaders agree), and Scouts on Tuesday night.

1st Beckwith: **Allen Sinfield** – al1sin@hotmail.com

No report

Carleton Place: **Elizabeth Docker** – elizabethdocker@sympatico.ca

Reference: Group Committee Meeting held June 20, 2012

1. **EVENTS TO DATE:** (since the last meeting)
 - a. Algonquin Trip
 - b. AdVenture at Haliburton Scout Reserve
2. **FUTURE EVENTS:** (within the next month)

- a. Registration: September 6th, 2012; St. James Anglican Church Hall
- b. EMS Barbecue: September 15th, 2012; Carleton Place OPP and Fire Station
- c. Meetings begin the week of September 17th

3. MAIN EFFORTS: (the groups focus this period)
 - a. Registration
 - b. Training leaders to meet new registration requirements
 - c. Planning the new Scouting year in Carleton Place and Area
 - d. Fundraising for CJ '13
4. ISSUES: (items you need assistance with or questions you need answered)
 - a. Concerns about obtaining PRC's from OPP
 - b. Problems with myscouts.ca and data entry
5. COMMENTS. (general comment on your program and area program)
none

1st Drummond: Torstein Dekart - tdekart@on.aibn.com

For the upcoming year we have 11 beavers registered, 6 cubs registered and 10 scouts registered. We need another Beaver leader to meet the required ratio of 5:1. All registered leaders have done the Child & Youth Safety training as well as the AODA training. We are going to hold our 1st meeting September 12th. It is our intention to have people go into the schools again this year to recruit new members. We also will be sharing an information table with Girl Guides at the Royal Bank in Perth on September 10th. 1st Drummond's website is up and running.

1st Elmsley: Glenn Richards - beauregard@cogeco.ca

No report

1st Merrickville: Hope Gray - hope@kevinrobertgray.com

No report.

4th Perth: Arnel Pattermore - arnel@bell.net

Summer has passed quickly and we are now making preparations for the next Scouting year. We are having a meeting on August 22nd to set out plans and projects as well as to express appreciation to last year's volunteers.

We must deal with some severe lack of leaders and will keep the Area aware of our progress. In the meantime we can only try to adjust to the new requirements (in spite of problems with the internet) and hope to provide valuable program for the youth of Perth and area. We are also taking steps to recruit youth.

2nd Smiths Falls: Joan Smith - joansmith_13@cogeco.ca

Leaders still waiting on the first aid certificates from the course back in April. Will need to recruit another beaver leader or two and two moved up to the cub pack. Group meetings held at 2 Gould St Smiths Falls instead of the church. Registration the first week in September. Scouts held a 2 day canoe trip to Perth and back over the summer.

Michelle will check into the status of the first aid certificates.

Old Business:

The finalized calendar for the upcoming year has been distributed to everyone.

**New Business:
Lombardy Fair Booth**

Lombardy Fair Booth Report 2012 – Stan Lasenba

Organizers Stan Lasenba Jean Lasenba Joan Smith Jeff Criggar

Again this year it was difficult to recruit volunteers for the booth. This was partly because we did not have an up to date directory making it very hard to call all the leaders. Email does not work for this. Also again many people do not return phone calls making it more difficult to fill the slots and caused many extra calls. Because of this there were 3 groups who did not participate in any way causing other groups to pick up the slack. The food booth is the only fund raising the Area does and as all monies raised go to fund Whispering Pines Scout camp it is unfair for groups not to participate as this fund raiser gives every member of our Area free camping, a luxury many other Areas envy us for our good fortune. Our new grill took a little more propane but as we became accustomed to it worked great. Having the chafing dish for the potatoes gave us more room and breakfasts went much better.

This year the weather did not co-operate as Saturday was extremely hot and Sunday they kept predicting severe storms which kept the crowd at a minimum. Although the crowds were down we managed to make a decent profit as shown below.

Special thanks to Jeff and Joan who spent many hours ensuring the success of this event also many thanks to those who helped man the booth, your support was very much appreciated.

Financial

Income	Friday	846.00	
	Saturday	1137.50	
	Sunday	930.50	(this is down approximately \$1000.00)`
	Monday	<u>1650.10</u>	
Total		4564.10	

Expenses

Garden market	792.36
Quattroccthi	559.15
Wallmart	19.85
Wallmart	16.03
Independent	5.00
Independent	11.98
Fresco	280.29
Mr gaz Propane	61.53
Mr gaz Propane	61.53
Me gaz Gas	60.20
Dan Peters auction Forman	
Grill	10.00
Dollarama	7.91
National Grocers	279.77
National grocers	8.59
Milano Pizza	27.33
Food Basics	53.10
Roosteraunt Jam & Peanut butter	<u>13.46</u>
Tota	2268.08

Income	4564.10
Expenses	2268.08
Difference	2296.02
20% Lombardy fair Board	<u>459.20</u>

Profit to Whispering Pines 1836.82

Lombardy Fair Scout Booth - Jeff Criggar

Here is the total number of volunteers from the area:

	2012	2011	2010	2009
Smiths Falls	16	18	7x2 slots	9x2slots
Area	9	8	10	10
Merrickville	3	0	3	5
Carleton Place	5	3	5	0
Beckwith	1	1	2	1
Drummond	6	3	2	1
Almonte	0	1	1	4
Perth	0	0	2	2
Port Elmsley	0	1	0	1

I plan on handing out the dates and times for the next year's time slots at the September Area meeting to all group commissioners so they can hand out to all their leaders and parents. We would like to see some new faces in the booth for next year and to let others know that a lot of work becomes easier with more volunteers. Others need to know what goes on at the food booth that supports a great wilderness camp that all the youth and leaders can come to and enjoy.

I am looking into setting up a 3rd year Scout/Venture camp at Lombardy fair next year. The youth would camp all weekend prepare their meals and clean up on their own. We would have different style tents set up, a camp kitchen and hopefully a small campfire. I would like to demonstrate different camp cooking displays and pioneering projects like bridges, catapults, towers, and lean to shelters etc. Terry Johnson and I so far are going to be looking after and plan on camping there the whole weekend, working the booth and helping with the camp. We are looking for anyone interested in either helping out with this camp either one day or two or for the whole weekend or just for a few hours to help with the displays and demonstrations. The more knowledge we bring out to show the public the better. This is a great opportunity to show off the skills of our youth and leaders to the community.

We have to talk more to the fair board but after talking to a few of the board members they are very interested and seemed thrilled that I have mentioned this camp to them. I am planning on getting a meeting going soon to see how many would be interested in the long weekend camp at the fair. The youth can get some if their community hours by helping out board in the mornings looking after the recycling and cleaning up some trash. Anyone interested or wishing more info on this please email Jeff Criggar at jcriggar@cogeco.ca.

Thank you for all your support in dedicating your time and help to the Scout food Booth at the Lombardy Fair.

Outdoor Activity Guides need to be turned in with all the info re the program and anything else they had attached to the document.

A reminder that end of year Financial Reports must be sent in for 2010 - 2011 and 2011 - 2012.

Adjournment at 9:30. **Moved:** Elizabeth Docker **Second:** Stan Lasenba **Carried**

Next meeting: **September 27, 2012.**

Minutes Read at Area Forum and motion to accept: _____
Date

Minutes Signed by: _____
Alex Beelich, Area Commissioner