

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

# MacGillivray & Co.

Chartered Accountants

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DAVID E. JAMES, CPA, CA

Licensed Public Accountant

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
Provincial Council for Ontario; Boy Scouts of Canada:

### Report on the Financial Statements

I have audited the accompanying financial statements of Provincial Council for Ontario; Boy Scouts of Canada, which comprise the statement of financial position as at August 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Opinion

In my opinion, these financial statements present fairly, in all material respects, the financial position of Provincial Council for Ontario; Boy Scouts of Canada as at August 31, 2013 and its financial performance and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Brampton, Ontario  
October 29, 2013

Chartered Accountant,  
Licensed Public Accountant

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**STATEMENT OF FINANCIAL POSITION**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**ASSETS**

	<u>2013</u>	<u>2012</u>	<u>September 1 2011</u>
<b>Current</b>			
Cash	\$ 135,640	\$ 42,890	\$ 64,742
Accounts receivable (Note 3)	4,933	3,559	3,763
GST/HST recoverable	9,978	5,620	4,593
Current portion of loans receivable (Note 4)	375,000	75,000	75,000
Prepaid expenses	<u>7,173</u>	<u>6,029</u>	<u>4,276</u>
	<u>532,724</u>	<u>133,098</u>	<u>152,374</u>
<b>Capital Assets</b>			
	<u>Cost</u>	<u>Accumulated Amortization</u>	
Computer equipment	\$ 1,825	\$ 857	968
Furniture	<u>3,303</u>	<u>330</u>	645
	<u>\$ 5,128</u>	<u>\$ 1,187</u>	-
		<u>2,973</u>	-
		<u>3,941</u>	-
<b>Loans receivable (Note 4)</b>	<u>282,000</u>	<u>415,000</u>	<u>540,000</u>
<b>Investments (Note 5)</b>	<u>8,744,173</u>	<u>8,206,626</u>	<u>6,722,094</u>
	<u>\$ 9,562,838</u>	<u>\$ 8,755,369</u>	<u>7,414,468</u>

**LIABILITIES & NET ASSETS**

<b>Current</b>			
Accounts payable and accrued liabilities	\$ 32,818	\$ 31,788	25,183
<b>Designated funds (Note 6)</b>	6,761,441	6,119,169	4,719,167
<b>Commitments (Note 7)</b>			
<b>Net Assets</b>			
Unrestricted	<u>2,768,579</u>	<u>2,604,412</u>	<u>2,670,118</u>
	<u>\$ 9,562,838</u>	<u>\$ 8,755,369</u>	<u>\$ 7,414,468</u>

APPROVED ON BEHALF OF THE BOARD:

*F. M. Tioman* Director  
*Mathew R. He* Director

See accompanying notes.

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**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

	<u>2013</u>	<u>2012</u>
<b>Revenues</b>		
Interest on fixed income investments	\$ 62,233	\$ 61,157
Dividends and other investment income	182,241	164,650
Loans interest income	20,291	20,238
Realized gains (losses) on sale of investments	164,886	89,643
Unrealized gains (losses) on investments	114,413	(37,502)
Supporters' contributions	<u>11,822</u>	<u>8,983</u>
	555,886	307,169
Less: Net Investment Income Allocated to Designated Funds	<u>256,915</u>	<u>195,800</u>
	<u>298,971</u>	<u>111,369</u>
<b>Expenses</b>		
Personnel (Note 9)	20,827	38,549
Committee	13,834	10,212
Accounting and audit	17,246	17,064
Investment management fees	68,384	58,377
Projects (Note 9)	11,663	43,174
Marketing initiative	-	7,500
Amortization	942	245
Office and general	1,861	1,933
Bad debts	<u>47</u>	<u>21</u>
	<u>134,804</u>	<u>177,075</u>
<b>Excess of revenue over expenses</b>		
<b>(expenses over revenue) for the year</b>	<u>\$ 164,167</u>	<u>\$ (65,706)</u>

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

	<u>2013</u>	<u>2012</u>
Balance, beginning of year	\$ 2,604,412	2,670,118
Excess of revenue over expenses (expenses over revenue) for the year	<u>164,167</u>	<u>(65,706)</u>
Balance, end of year	<u>\$ 2,768,579</u>	<u>\$ 2,604,412</u>

See accompanying notes.

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

	<u>2013</u>	<u>2012</u>
<b>CASH PROVIDED BY (USED FOR)</b>		
<b>OPERATIONS</b>		
Excess of revenue over expenses (expenses over revenue) for the year	\$ 164,167	\$ (65,706)
Item not requiring cash outlay		
Amortization	942	245
Unrealized gains (losses) on investments	<u>(114,413)</u>	<u>37,502</u>
	50,696	(27,959)
Changes in non-cash working capital affecting operations:		
Accounts receivable	(1,374)	203
GST/HST recoverable	(4,357)	(1,027)
Prepaid expenses	(1,144)	(1,753)
Accounts payable and accrued liabilities	<u>1,030</u>	<u>6,605</u>
Cash used for operations	<u>44,851</u>	<u>(23,931)</u>
<b>FINANCING ACTIVITIES</b>		
Net increase (decrease) in designated funds	(20,794)	1,360,103
Investment in loans receivable	(300,000)	-
Repayment of loans receivable	<u>133,000</u>	<u>125,000</u>
Cash provided by (used for) financing activities	<u>(187,794)</u>	<u>1,485,103</u>
<b>INVESTING ACTIVITIES</b>		
Additions to capital assets	(4,238)	(890)
Net decrease (increase) in investments	<u>239,931</u>	<u>(1,482,134)</u>
Cash provided by (used for) investing activities	<u>235,693</u>	<u>(1,483,024)</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	92,750	(21,852)
CASH, beginning of year	<u>42,890</u>	<u>64,742</u>
CASH, end of year	<u>\$ 135,640</u>	<u>\$ 42,890</u>

See accompanying notes.

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

Scouts Canada is a national organization operating programs aimed at contributing to the education of young people through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society. Scouts Canada was incorporated on June 12, 1914 by an Act of the Canadian Parliament.

The Provincial Council for Ontario; Boy Scouts of Canada (the "Corporation"), was incorporated without share capital on March 26, 1963 under the Ontario Corporations Act. The objectives of the Corporation include promoting and expanding Scouts Canada in the Province of Ontario; acquiring, holding, selling, exchanging, and disposing of real and personal property and accepting donations, gifts, legacies and bequests. The Corporation is a registered charity under the Income Tax Act and as such is not subject to income taxes.

**NOTE 1: ADOPTION OF ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS**

Effective September 1, 2012, the Organization adopted the requirements of the CICA handbook and has adopted Canadian Accounting Standards for Not-For-Profit Organizations (ASNFPO). This framework is in accordance with Canadian GAAP. These are the first financial statements prepared in accordance with the new framework which has been applied retrospectively. The accounting policies set out in the significant policy note have been applied in preparing the financial statement for the year ended August 31, 2013, the comparative information presented in these financial statements for the year ended August 31, 2012 and in the preparation of the opening balance sheet at September 1, 2011 - which is the Organization's date of transition.

The Organization issued financial statements for the year ended August 31, 2012 using generally accepted accounting principles prescribed by the CICA Handbook - Accounting XFI. The adoption of Canadian Accounting Standards for Not-For-Profit Organizations has no impact on the previously reported assets, liabilities and fund balances of the Organization, and accordingly, no adjustments have been recorded in the comparative statement of financial position, statement of operations, statement of changes in net assets and statement of cash flows except as outlined as follows:

**Statement of Operations for year ended August 31, 2012:**

	<u>Reported Previously</u>	<u>Transition Adjustment</u>	<u>Reported under ASNFPO</u>
<b>Revenues</b>	\$ 148,871	\$ -	\$ 148,871
Unrealized gains (losses) on investments	<u>-</u>	<u>(37,502)</u>	<u>(37,502)</u>
	148,871	(37,502)	111,369
<b>Expenses</b>	<u>177,075</u>	<u>-</u>	<u>177,075</u>
<b>Excess of expenses over revenues</b>	<u>\$ (28,204)</u>	<u>\$ (37,502)</u>	<u>\$ (65,706)</u>

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**NOTE 1: ADOPTION OF ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS**  
(continued)

**Statement of Changes in Net Assets for year ended August 31, 2012:**

	Reported <u>Previously</u>	Transition <u>Adjustment</u>	Reported under <u>ASNFPO</u>
<b>Balance, beginning of year</b>	\$ 2,670,118	\$ -	\$ 2,670,118
Excess of expenses over revenues for the year	(28,204)	(37,502)	(65,706)
Unrealized losses on investments for year	<u>(37,502)</u>	<u>37,502</u>	<u>-</u>
<b>Balance, end of year</b>	<u>\$ 2,604,412</u>	<u>\$ -</u>	<u>\$ 2,604,412</u>

Unrealized gains (losses) on investments were previously recorded through the statement of changes in net assets but, as required under standards for not-for-profit organizations, are recognized in the statement of operations. This change in standards affects financial statement presentation but has no impact on the Organization's net assets.

Certain of the Organization's other presentation and disclosures included in these financial statements reflect the new presentation and disclosure requirements of the Canadian Accounting Standards for Not-For-Profit Organizations.

**NOTE 2: SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

**(a) Fund accounting**

The Corporation follows the restricted fund method of accounting for not-for-profit organizations.

The Unrestricted Fund accounts for the Corporation's operations and administrative activities.

Restricted Funds include contributions allocated by the Board from time to time to create Development Funds as well as contributions and bequests received for the development of Scouting and Scouting programs in Ontario. There has been no Restricted Funds activity in the current or preceding year.

**(b) Investments**

Investments held in traded bonds, other long-term fixed instruments and shares in Canadian and foreign corporations are classified as available-for-sale. They are measured at fair value with changes in fair value recognized in the statement of operations as unrealized gains or losses.



**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**NOTE 2: SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(c) Revenue recognition**

Unrestricted contributions are recognized as revenue in the year received.

Restricted contributions relating to general operations are recognized as revenue of the unrestricted fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate Restricted Fund in the year received.

Pledges of contributions are not recorded until received.

Investment income is recognized when earned.

**(d) Donated materials and services**

Volunteers donate services throughout the year to assist the Corporation in carrying out its operations. Because of the difficulty of tracking and determining their fair value, contributed materials and services are not recorded in these financial statements.

**(e) Capital assets**

Capital assets are recorded at cost less accumulated amortization. The cost of capital assets is amortized on a declining balance basis at the following rates:

Computer hardware	55%
Furnitures	20%

**(f) Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates. These estimates are reviewed annually and as adjustments become necessary, they are recognized in the financial statements in the period in which they become known.

**NOTE 3: ACCOUNTS RECEIVABLE**

Accounts receivable consist of:	<u>2013</u>	<u>2012</u>	<u>2011</u>
Councils and Groups	\$ 470	\$ 487	77
Interest receivable	<u>4,463</u>	<u>3,072</u>	<u>3,686</u>
	<u>\$ 4,933</u>	<u>\$ 3,559</u>	<u>3,763</u>

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**NOTE 4: LOANS RECEIVABLE**

Loans receivable consist of:

	<u>2013</u>	<u>2012</u>	<u>2011</u>
National Operation	\$ 300,000	\$ 375,000	450,000
Northern Ontario Council	57,000	115,000	165,000
South-Western Ontario Councils	<u>300,000</u>	<u>-</u>	<u>-</u>
	657,000	490,000	615,000
Less current portion	<u>375,000</u>	<u>75,000</u>	<u>75,000</u>
	<u>\$ 282,000</u>	<u>\$ 415,000</u>	<u>540,000</u>

The loans to the National Operation bear interest at the bank rate less one percent based on the prime rate charged by the Corporation's bankers at the dates of the advances. The loan principal is repayable \$75,000 annually.

The loan to Northern Ontario Council is secured by the amount of Designated Funds held on behalf of the Northern Ontario Council with respect to Trout Lake and Grey Wolf. Interest is charged on the loan at an amount equal to that earned on investments held in the secured designated funds.

The loan to the South-Western Ontario Councils of Battlefields Council and Tri-Shores Council is secured by a promissory note bearing interest at the bank rate plus one percent on the prime rate charged by the Corporation's bankers at the date of advance of July 1, 2013. The loan principal of \$300,000 is repayable in full on or before June 30, 2014 subject to earlier payments of \$10,000 or more at the option of the borrower at any time without notice or bonus.

Interest receivable on these loans is included in accounts receivable.

**NOTE 5: INVESTMENTS**

Investments consist of:

	<u>2013</u>		<u>2012</u>	
	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>
Government and other bonds	\$ 3,188,107	\$ 3,368,481	\$ 3,093,725	\$ 3,282,975
Shares in Canadian and foreign corporations	<u>4,121,020</u>	<u>5,375,692</u>	<u>4,455,333</u>	<u>4,923,651</u>
	<u>\$ 7,309,127</u>	<u>\$ 8,744,173</u>	<u>\$ 7,549,058</u>	<u>\$ 8,206,626</u>

Investments include \$5,607,620 (2012 - \$5,628,414) at cost and \$6,761,441 (2012 - \$6,119,169) at market value relating to the designated funds detailed in note 6.

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**NOTE 6: DESIGNATED FUNDS**

Designated funds held for Councils, and groups within these Councils, consist of:

	<u>2013</u>		<u>2012</u>	
	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>
Provincial Funds	\$ 455,712	\$ 560,146	\$ 435,642	\$ 486,152
Greater Toronto Council	1,164,734	1,485,230	1,155,650	1,328,051
Shining Waters Council	751,865	923,019	724,605	806,592
White Pine Council	185,726	234,492	219,974	249,439
Tri-Shores Council	577,019	736,543	583,741	670,913
Battlefields Council	567,724	675,693	553,787	596,730
Voyageur Council	280,163	328,691	267,825	285,271
Central Escarpment Council	1,457,225	1,570,991	1,387,668	1,358,206
Northern Ontario Council	<u>167,452</u>	<u>246,636</u>	<u>299,522</u>	<u>337,815</u>
	<u>\$ 5,607,620</u>	<u>\$ 6,761,441</u>	<u>\$ 5,628,414</u>	<u>\$ 6,119,169</u>

Provincial Funds are available to Councils and groups within Councils to fund their activities upon application and approval by the Board.

During the year, the Corporation transferred \$278,374 (2012 - \$337,844) to the Councils.

The Corporation received \$7,378 (2012 - \$1,507,984) from the Councils.

**NOTE 7: COMMITMENTS**

The Corporation is titled on leases of varying lengths for the lease of land and buildings in Ontario, entered into by the Councils and groups within Councils in Ontario. The lease payments are the responsibility of the Councils and groups within Councils; the Corporation's commitment is enforceable only if the Councils and groups within Councils fail to make the lease payments.

During the year, the Corporation did not make any lease payments on behalf of Councils and groups within Councils.

**NOTE 8: PROPERTIES**

The Corporation holds legal title to properties located in the Province of Ontario for the Councils. These properties are not reported in these financial statements but are reported in the financial statements of the Councils, which control, manage and use the properties in their operations.

**PROVINCIAL COUNCIL FOR ONTARIO;  
BOY SCOUTS OF CANADA**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED AUGUST 31, 2013**

**NOTE 9: RELATED PARTY TRANSACTIONS**

The Corporation is related to the National Operation and Councils of Scouts Canada. The Corporation has incurred charges of \$20,340 representing a portion of the salary and benefit costs of secretary of the Corporation for the year and \$488 towards the salary of the recording secretary.

Additional charges included under Projects related to CJ13 Initiative in the amount of \$8,000 and Silver Acorn Ceremony in the amount of \$3,640.

Other related party balances and transactions are disclosed in notes 3, 4, 5 and 6.

**NOTE 10: FINANCIAL INSTRUMENTS**

Financial instruments consist primarily of cash, accounts receivable, loans receivable, investments and accounts payable and accrued liabilities. On initial recognition, all financial assets and liabilities are measured at fair value and any changes in fair value are recognized in the statement of operations. Changes in fair value include realized and unrealized gains (losses).

**Fair Value of Financial Instruments**

The fair value of a financial instrument is the estimated amount that the Organization would receive or pay to settle a financial asset or liability at the reporting date.

The fair values of investments are determined by reference to published bid price quotations in an active market at the year-end. The fair market value of investments at August 31, 2013 is disclosed in note 5.

**Risks Arising from Financial Instruments**

*Credit Risk*

The Corporation's cash and investment portfolio are each held at a major financial institution and are exposed to credit risk associated with this concentration of assets.

*Interest Risk*

Loans receivable and the fixed income portion of the investment portfolio, representing approximately 42% of total investments, have fixed interest rates and long-term maturity dates.

*Currency Risk*

Approximately 18% of the investment portfolio is held in foreign securities denominated in US dollars. Consequently, the Corporation is exposed to foreign exchange fluctuations between the Canadian and US dollars.