

WELL I AM CUSTODIAN SO....WHAT SHOULD I DO ?!

Thanks for being a custodian for the weekend. Your main duties will be to open the hut on Friday evening, welcome guests, be sure they have all the information they need, take care of the stove and propane equipment, collect the money, close the hut on Sunday afternoon, and of course enjoy your stay at the Keene farm !!



Don't be scared ! Here is a check list to use as a reminder :

WHEN I ARRIVED, DID I ?

- Open the hut
- Read the rules (sign on the wall)
- Fill some of the water plastic bottles at the water pump
- Put some toilet paper (look below the bench) in all the outhouses (even in the field camp)
- Start the wood stoves (stoves are to be used only during heating season)
- Light the propane lamp if it is dark (please read instructions, extra mantles are located below the bench, people must pay 10\$ if they burn one)
- Open the gate of the upper parking lot (combination : 0000).

WHEN OTHER PEOPLE ARRIVED, DID I ?

- Welcome them and identify myself to them
- Ask them if they are camping or staying in the hut
- Register them in the log book (on the table) and collect their fees (people **must** show a proof of membership to pay the member rates, each people must register individually)
- Compare the license plates registered in the log books (the one inside and the one in the wood box on the porch) with those in the parking lot and remind people who hasn't paid upon arrival that they have to do so (Saturday evening)

BEFORE I LEFT, DID I ?

- Check that all food has been taken and no garbage is remaining
- Clean the loft, the living room and the kitchen
- Wipe all house tables and counter surfaces
- Hang linen to make it dry
- Check that all fires are out and all inside gas taps are closed (don't close off the gas outside the house)
- Empty all the water bottles
- Take the money with me to send it to the ACC
- Lock all the windows
- Lock the balcony door and the main entrance door
- Lock the gate of the upper parking lot.

WHEN I RETURNED HOME, DID I ?

- Send the money to Alpine Club of Canada - Montreal Section / C.P. 543, Victoria Station / Westmount (QC) H3Z 2V5.
- Report any problem, damage, comments to the reservation person (keenefarm@gmail.com).

Thanks for volunteering as a custodian,
your help is greatly appreciated and allow the good maintenance of the place !



HOW MUCH SHOULD I COLLECT ?!

The fees should be paid in Canadian dollars as much as possible but US dollars are also accepted. Consult the table below in order to determine how much money you should collect. Annual pass is valid for one round year from the date of purchase.

IMPORTANT : The rates are per night and per person.

OVERNIGHT FEES

	HUT	CAMPING
Member	15 \$	7 \$
Non member	25 \$	12 \$
Children	Free	Free
Student (General)	15 \$	7 \$
MOC student	7,5 \$	3,5 \$
Groups	15 \$	7 \$

Members : **ACC** (Alpine Club of Canada), **FQME** (Fédération Québécoise de la Marche et de l'Escalade), **UIAA** (International Mountaineering and Climbing Association), **AAC** (American Alpine Club). **The membership card must be shown to the custodian.**

Children : below 16.

Student : a proof of full time scholarship must be shown to the custodian. If one parent of the student (general) is a member, the rates are the same as a MOC student.

Groups : more than 5 people.

ANNUAL PASS FEES

	HUT	CAMPING
ACC Montreal section member	80 \$	50 \$
FQME member		
ACC other section member	100 \$	60 \$
UIAA member		
Student (General)	50 \$	30 \$