

Minutes of the meeting of the Group Committee held on **Wednesday, May 8 2002**  
**Action page is attached**

PRESENT: Allan Yates (Chair)                      Hope W. Gray                      Ken Richardson  
              George Clarke                              Keith Skelhorne                      Lee Horning  
              Alex Beelich                                      Peter Cornelisse                      Rick Warer  
              Tara Piepers                                        Marion G. Fuller

REGRETS: Klaas Vander Meer, Ted Sheffield, Paul Woodward

8:00 pm – Allan called the meeting to order.  
The Minutes of the April 10<sup>th</sup> 2002 meeting were approved as circulated.  
The contact list was circulated to be updated.

**Matters Arising –**

First Aid – update given, decided to defer to September and need to set date. Cost is \$35 per person.

Beavers, cubs and scouts all took part in the Tree planting on May 4.

Assisting payment for attending Camp Opemekon was discussed.

**BEAVER REPORT** – Alex presented a written report covering April 9 – May 8 2002 which is summarized here, as well as a financial update. Beavers had an evening of dealing with things we are afraid of – the dark, the unknown, monsters, etc. Another evening was a joint meeting with the Cubs with a presentation from the War Amps. These also had a night of frogs and toads and a music night. After tree planting, they camped at Whispering Pines which went very well.

May and June events will include train safety, Catamaran races, swim up on May 28<sup>th</sup>., Smiths Falls fly-in breakfast and end of the year party.

It was suggested that donation tax receipts be considered for leaders who fund activities if the Group Committee cannot reimburse them. He also suggested increasing the dues to 50c/week.

**CUB REPORT** – Keith Skelhorne will take over as Akela next year – Keith was congratulated by all. The ceremony on May 28<sup>th</sup> was discussed. George reported that the camp was a great success and he thanked all the leaders. Continued with program and interaction with Beavers. District event on June 8/9. Cubs also took part in tree planting. Cubs working on computer and photographer badges.

**SCOUT REPORT** – Hope presented a report on Scout activities. Two scouts organised the successful Pitch-in night this evening. Scouts also did clean-up at Whispering Pines after tree planting. May 10-11 is a Nite Vent at Whispering Pines. May 24-26 is the District Camporee and the last night (May 27) will be a trip in a voyageur canoe in Merrickville, compliments of the Canadian Recreational Canoe Association.

A whitewater rafting day is planned sometime in June. It is hoped to use the popcorn proceeds to offset the cost of this trip.

**FUNDRAISING** – any fundraising has to be approved by the District. Ideas were discussed and a firm budget will be put in place.

**SOAPBOX CARS REPORT-** There was discussion of the July event, including the ramp, controls of funds, etc. The committee is meeting next week to talk about the plans and sponsors. Trailer will be going to Mr. O'Connells and then the cars moved there and inspected and repaired. All agreed that the funds should come to the Group Committee account. Mon. May 27 is driver testing. Painting day is to be June 15 at Hilltop Nursing Home. An information flyer was circulated to all groups giving details about the Soapbox Derby and asking for response about participation. Lions Club helping to make badges with Soapbox logo.

**REPORT ON DISTRICT MEETING** – Allan reported that we need to select a Group and youth scouter.

### **COMING EVENTS/OTHER BUSINESS**

Received additional \$70 as a result of the popcorn sales. Discussion of how to spend.

Training – Allan agreed to get the list from Klaas of who has taken what.

Each leader was asked to submit financial records.

District has web pages of activities – need a volunteer to add ours

Concern expressed about smoking around the children.

Budget – Allan would like to investigate a budget process.

Plan what each section wants/needs, what does group need, training, registration, equipment, manuals, outings. etc.

Soft copy of financial and written reports to Secretary if possible to attach to minutes.

Village Social May 25 - Volunteers needed at village social – to bring soap box cars for rides and publicity.

Discussion of age when cubs move to scouts and doing what is best of the child – decide on a case by case basis.

Ensure completed forms, etc. kept in the cabinet at the Community Centre.

Equipment – list of what we have and what is needed was circulated – costs to be added to list within the next week. Scouts use the dome tent, all other equipment in general use. Make sure it is clean and dry when storing. Future discussion needed on care and storing of equipment.

Youth recruitment – discussion about going to schools

Community relations – report in Phoenix monthly – and notice outside Post Office. Allan and Hope agreed to coordinate.

Swim-up ceremony – decided to include investiture of Keith and Allan as Chair. Ken Richardson agreed to officiate. Allan to explore something to give to the Beavers and he showed his framed badges from the past which were very interesting. Scouts as flag bearers and other details to be confirmed.

There was discussion of recruiting other parents etc. as leaders. Woodbadge 1 is required and the group pays for this, but there are no more this year. Need an additional Scout leader.

Merrickville/Wolford trail maintenance – a map was circulated and there was discussion. Allan, Peter and Keith will walk it. All could help with clean-up.

Also discussed participation in the hobby show and what could be made.

**NEXT MEETING DATE:** to be confirmed

Also discussed end of year function – possibly July 14 – details to be confirmed.

**ACTION ITEMS FROM GROUP COMMITTEE**  
**Meeting held Wednesday, May 8 2002**

ITEM/DIRECTION	ACTION REQUIRED/BY WHOM	ACTION TAKEN
For swim-up	Allan to try to find something to present to the Beavers	
Future discussion needed on care and storing of equipment.	Rick and Allan	
Leaders out of pocket expenses	Allan to work with Lee to ensure these can be covered	
Merrickville/Wolford trail maintenance	Allan, Peter and Keith to walk it and report	
Get list of who has done training	Allan to get from Klaas	
First Aid course	Set date in September – find \$35 p/p for cost	
Financial records and written reports	Leaders to submit soft copy of financial records and written reports, if possible	
Budget and fundraising	To be developed to include what each group needs, etc.	
Having a presence at the Village Social on May 25 – soap box car etc.	Allan to coordinate with Soap Box Committee – Tara offered to help	
Ownership of funds etc. for Soap Box Derby	Allan to work with Hope and the Committee – consider Guides as well	
Putting information on District web-site	A volunteer needs to be found if possible	
Keeping forms and records	Make sure all completed forms are stored in the cabinet in the Community Centre	
Date for July wrap-up event	Allan to confirm with committee – possibly July 14	
Select a Group and youth scouter.	Allan to follow-up with others	
Monthly write-up of activities in the Phoenix	Allan and Hope to coordinate	