



Area Forum

September 27, 2012

Westminster Presbyterian,
Church

Smiths Falls



Present: Michelle Niefer, Kelly Banks, Larry Palmer, Stan Lasenba, Amanda Smith, Glenn Richards, Diana Nuttall, Roger Nuttall, Sharon Dekart, Allen Sinfield, Kevin Tetreault, Joan Smith, Jean Lasenba, Alex Beelich, Bill Lawrence, Elizabeth Docker, Kathy McKee

Regrets: Christine Hepton

Call to order: at 7:05 p.m.
O'Canada by all
Words of Thought by Alex Beelich

Acceptance of the minutes of August 23 2012: Moved: Michelle Neifer **Second:** Kevin Tetreault
Abstain: 0 **Carried**

Reports:

Alex Beelich, Area Commissioner: alex.beelich@nlfinancial.ca

COUNCIL REPORT

Summary of CMAC – meeting of September 19th, 2012

Child Youth and Safety: If there are any questions/concerns, the Scouter is to go first to their Group Commissioner; then the Area Commissioner and then to John Staff, DCC CY & S at Headquarters. If he does not have the answer, he will go to National for the answer and get back to you within 24 hours. **Do not pose your questions to the 1-800-help line.** (Another reason to complete the WB1 for GC)
Myscouts.ca – is problematic. The system is not currently interfacing as it was designed to. At this time the IT department is working to resolve the issues. In the interim extra people personnel have been brought in to try and answer questions. If you have an issue, check with your Registrar and or Kelly Banks to see if there is a quick solution before contacting the help desk.

Compliance - please follow the regulations as laid out. Group commissioners, it is recommended that you maintain a spread sheet to create a permanent record of your leaders. If you are aware that one of the group's leaders has completed a session i.e. A.O.D.A. and it is not recognized in their record, you may proceed to update their record. **A leader, who is pending due to an o/s PRC**, -if you have seen their clean PRC, you may update their record when completed. A grid has been designed by Scouts Canada providing all Group Commissioners with guidance. A copy has been forwarded to all GCs. If you require another copy please let me know and I will email you a copy.

BP & P: Some Sections have not been updated to date Example: - **Child Youth and Safety.** The section remains valid , however the new standards for Screening, the Child Youth and Safety has been added. Everyone is required to complete this additional training.

Volunteer Screening & Update: This document addresses many of the questions/answers you may possibly encounter. Earlier this year it was sent to all Commissioners and Group Commissioners. In addition it was also published in the Scout magazine. Please download this document and keep it for quick reference. Who needs a copy?

Parents: Are permitted to remain during the meeting and watch; however they will not be included in the ratio, nor can they be left alone with a youth. If a parent participates at any level, they are also required to complete the Child, Youth and Safety training and obtain PRC clearance. (Suggest showing the video at section meetings)

REGISTRATION - Area Commissioner/Group Commissioners: Are currently active in “My Scouts”. If not, contact your Field Manager (Kelly). This group is considered the Primary contact. Secondary contact is the Area Registrar, and if the full screening is done, she can go in and make them active.

If a youth is “Pending”, check their role. If primary is showing 2011-12, then change it to 2012-2013.. This may be the root cause. Retaining a paper copy of all registration forms is the ideal reference source when checking in the system.

Additional items of interest:

Voyageur Council has planned a Mini Conference which is to be held on November 3rd at Sir Robert Borden High School, Ottawa.

- 5 or 6 sessions are being arranged. **Focus will be for Area Commissioners / Group commissioners / Program.**

Training :

- CD'S Available for Child Youth & Safety. Does any group require copies?
- Group Commissioner Course: One scheduled for Kingston and one for Ottawa at Headquarters on November 17th. Here is an opportunity for anyone in Valley Highlands involved in the Group Commissioner's role that has not completed their WB1 as a GC.

DCC Child & Youth Safety – John Staff

- All Group Members need training: including adults not in direct contact with the youth
- New policy – there is no choice; this must be done by all members whether section leader or group committee.

Events:

- Senator's Game – on hold for the moment.- confirming the obvious
- CJS' – Any group that registers before January 1st, will receive \$100 reduction
- Pre-CJ camp is in planning stage now. May 10-12th at Apple Hill – more info to follow.

Council report: Kelly Banks – Area Support Manager: kbanks@scouts.ca

The Training Portal on myscouts.ca is down for registering for courses. It is being worked on. Kelly will update profiles with courses that have been taken but are not yet showing up.

Secretary report: Kathy McKee

Please have your reports sent to me at least two or three days prior to each meeting. I have been tasked with getting the minutes out within 7 days of the meetings. If reports are not received they won't be added to the minutes. Also, please send in the information needed for the updated Valley Highlands Directory for 2012 to 2013.

Financial: Jean Lasenba - lasenba@sympatico.ca

Financial Reports for 2011 to 2012 are needed. Please get them in as soon as possible. When requesting reimbursement for expenses, Jean must have the original receipts.

Motion: For payment to be issued to Stan Lasenba for \$194.51 for Fall Camp expenses of \$178.62 and gas of \$16.89.

Moved: Bill Lawrence **Second:** Roger Nuttall **Carried**

i: **Training – Michelle Niefer** - mniefer@sympatico.ca

Reminder: AODA / Child, Youth & Safety – Training: you can go on line (E-learning) or, your Group Commissioner has the AODA training as well as a CD for Child, Youth and Safety.

Group Commissioner: A course is being offered November 16-17th.

WB I – offered October 26-27 for Colony, Pack and Troop. This is highly recommended especially for new Scouters or Scouters going into a new role. Nothing beats Interaction with other leaders while taking this. This will include the Child, Youth & Safety portion. Information will be on-line.

1st Aid – November 17-18th. Cost: \$75. Place: TBD. – within Valley Highlands. This is the only one offered in Valley Highlands this year. Therefore, if you have youth going for Chief Scout, get them in now.

Summer months – if you did any training over the Summer months by e-learning, (WB 1), let me know, and I will make sure you get your woggle or pin.

Council Calendar - Training



Start	End	Title
10/26/2012 6:30 PM	10/27/2012 9:30 PM	Woodbadge Part 1 (Colony, Pack, Troop)
11/16/2012 7:00 PM	11/17/2012 9:00 PM	Woodbadge Part 1 (Group Commissioner)

NOTE: You must register on-line for the two above courses.

ii: **Program – Sharon Dekart** - tdekart@on.aibn.com

The year got off to a good start with the Annual Area Fall Scout Camp. 25 youth attended and along with their leaders seemed to have a good time despite the rain.

The following permits were earned and the appropriate pins awarded:

knife permits stove/lantern

Jacob Jones	Chris Roach
Chris Roach	Logan Hardwick
Ian Grist	Amy Kehoe
William White	Nicole McKimm
Sam Webb	Jacob Jones
Baily McKenney	Bailey McKeney
Brice McKenney	Ian Grist
Peter Irvine	William White
Bailey Dobbie	Kyle White

Kyle White	Donald Weatherall
Joshua Burnside	Joshua Bernstein
Nicholas Roach	
Logan Hardwick	
Amy Kehoe	
Nicole McKimm	

The afternoon activities consisted of an orienteering course and buggy building. This was followed by buggy races and a pot luck supper with parents being invited to attend. A presentation of badges earned on the Algonquin trip followed. A generator was brought in to run the projector for the slide show that followed and the campfire.

Sunday started with a community breakfast being prepared by none other than our own Grouch.

Groups were invited to contribute their breakfast foods to the mix. Raspberry pancakes, sausage, fruit and tim bits was served.

After Scouts Own, the awarding of permits and the closing ceremony everyone left for home.

I do not have a cost of the badges presented for the Algonquin trip. I believe that money was coming out of the Algonquin funds

Expenses for Camp

NG CASH& CARRY		130.6
CHARCOAL	<u>3@8.43</u>	25.29
EGGS		2.73
BUNS	<u>10@2.00</u>	20
TOTAL		178.62
TOILET RENTAL		250
PINS	<u>26@2.99</u>	87.85
GRAND TOTAL		516.47
	<u>25@10</u>	250
		266.47

We are in the process of planning Nite Vent for the weekend of October 19 – 21. A list of activities will be emailed to all scout leaders. Each group is asked to give us their 1st & 2nd choice of activities they would be interested in looking after. Hopefully the Beckwith Venturers will be able to help as well. The format this year will be a little different in that we hope to encompass 2 nights instead of the traditional 1. Nite vent activities will take place Friday evening with JOTA being one of the activities. Saturday will see a late start to the day and JOTA overnight Saturday night.

A planning meeting for this year's canoe trip can hopefully take place at some point over this weekend as well. Bring your ideas so we can start to formulate a plan.

An outdoor skills workshop is also in the planning stages for leaders on the Saturday. All leaders from each section will be able to attend. So come out and learn some new skills and refresh some old ones.

A First Aid Course is in the planning. Any youth or leaders who require this should course should let area know asap.

iii : Youth – Johanne Dekart -

I attended my first Council youth meeting but because of a miscommunication of information I only was able to participate in the last 15 minutes.

We are looking at raising funds to build climbing/play structures at Opemikon.

We are all getting geared up for Impact 2012 which looks as if it will be a fun-filled learning experience. I chose to attend fall camp instead of the youth council bonding weekend at Ope and had a good time helping with the various activities. It was too bad that more of the older youth who went to Algonquin weren't able to attend.

I am currently working on setting up the Fast Flex workshop for patrol leaders, assistant patrol leaders, sixers and seconders.

I will be asking groups for the names of any 3rd year scouts who are interested in earning their Chief Scout award this year. A group under the capable direction of Kevin Tetreault will ensure that all requirements are met. Scouts will be able to share ideas and help each other with this project.

iv: Recognition – Roger Nuttall - rsnuttall@storm.ca

Chris Tyler was presented the Order of the Caribou at the Skills Camp on September 22, 2012.

v: Registrar: - Christine Hepton - chepton@yahoo.com

No report

vi: Technology / Fundraising – Mike Dolby

Alex reported that Mike Dolby will be working on the website and it will be up and running this year.

vii Camp Warden – Stan Lasenba – lasenba@sympatico.ca

Not much to report. There has been very little activity at the camp, it seems nobody camps in the fall. I plan a work party on Sunday October 14th. We will be checking the trails for signage and obstructions.

You will need bush clippers and gloves. There are also some trimming needed along the road.

Hopefully Glen Richards from 1st Elmsley will available to do some backhoe work for us.

I will be taking the lawn mower into the shop for new blades and also new belts.

viii: Scout Trees - Brian Billings - brian_billings@carleton.ca

No report

ix: Popcorn – Brian Billings – - brian_billings@carleton.ca

No report

x: Quartermaster – Diana Nuttall dcn@storm.ca

No report

xi: Chief Scout – Kevin Tetreault truckercleo@hotmail.com

My report is short and sweet. For the chief scout award club will be visiting the groups over the next couple weeks to see which youth will be working in achieving the award. Would like to have our first meeting or get together then end of Oct possibly the 28th in smiths falls.

GROUP REPORTS:

2nd Almonte: Bill Lawrence – scouter_bill@rogers.com

1. EVENTS TO DATE:

- a. All Sections are starting next week, 1 Oct – Beavers, 2 Oct – Cubs, Scouts, Venturers.

2. FUTURE EVENTS:

- a. Thanksgiving Weekend – Beavers are participating in the Crown & Pumpkin Tour in Mississippi

Mills. They are decorating pumpkins on Monday night, and they will be judged at the Almonte

Legion during the tour, the Legion is the lunch stop each day.

- b. Scouts will be at J.O.T.A. Camp, October

3. MAIN EFFORTS:

- a. We are still trying to recruit new Leadership for all Sections and Group Committee.
- b. Group Committee meetings are set for the first Thursday of each month, to allow us to distribute information received at Area meetings.

4. ISSUES:

1st Beckwith: Allen Sinfield – al1sin@hotmail.com

I think I mentioned (although I'm not sure), that the UofOttawa Gee-Gees are playing at the Beckwith field... anyway we have setup a group day and I would like to invite all area scouting groups to attend, or at least have a rep part of the colour party. Here is a snippet of the info...

"The University of Ottawa Gee-Gees Football team and Sports Services are inviting all scouts and guides clubs of the Ottawa Valley to the game on October 13th at 1:00pm when the Gee-Gees host the University of Waterloo Warriors. The 1st Beckwith Scouting group has also offered to be the official flag bearers during the opening ceremony. This will give you the opportunity to benefit from our amazing group ticket offer all while promoting the local scouts and guides groups.

Group Ticketing Information:

* Minimum of 10 people in total

* \$7.00 per adult (18 years of age and older)

* \$4.00 per youth (17 years of age and younger)

* All orders must be submitted and paid on the Thursday 4:00pm prior to the game (limited tickets are available)."

we can order one large group ticket order or each group can order them directly...

To order tickets please contact Jean-François Blondin our Communications and Marketing Assistant at the University of Ottawa by email at jblondin@uottawa.ca or by phone at 613-562-5800 ext. 4337.

Carleton Place: Elizabeth Docker – elizabethdocker@sympatico.ca

No report

1st Drummond: Torstein Dekart – tdekart@on.aibn.com

For the upcoming year we have 12 beavers registered, 6 cubs registered and 13 scouts registered.
We have registered another Beaver leader to meet the required ratio of 5:1
We held our 1st meeting September 12th.
1st Drummond's website is up and running.
The Beavers have a very busy fall planned
The cubs are working on their Black star
The scouts attended Fall Camp
Everyone is getting ready for investiture October 17th.
Popcorn & Fudge sales have started as well as the continuous bottle drive.

1st Elmsley: Glenn Richards – grrichards@xplornet.ca

1. EVENTS TO DATE:

First Group Committee meeting was held on August 28th, 2012. Many parents attended and are to register as volunteers. PRC forms and a requirement list were emailed to all parents. Registration and "Fun Night" were on September 17th, 2012. The event was successful and numbers should be approximately 12 Scouts, 7 Cubs and 3 Beavers. Adults are still to be determined.

The first registration package was handed in on September 19th, 2012 at HQ in Ottawa. The second package should be ready by next week – The first week of October – We are awaiting subsidy requests and we should have more PRC's from parents.

Our first regular meeting was September 24th – Cubs and Scouts were taught opening and closing ceremonies and handling of the Canadian flag. We also made a "wish list" for this year's schedule. Beavers are all white tails and are doing monthly themes – This month's theme was Monkey's, just to finish off the month and October's theme will be Harvest and Halloween. These will include Thanks giving, leaves and pumpkins.

Six youth attended the Fall Area Camp.

2. FUTURE EVENTS:

A cub and scout schedule is forthcoming – Cubs will focus on 2 stars this year and Scouts will work individually on their

Chief Scout requirements. Cubs and Scouts will have 1 outdoor meeting and 1 camp per month and we will have a

Badgework night per month. Beavers will have one theme per month.

1st Elmsley is planning to attend the October Nitevent and JOTA camp at Whispering Pines.

3. MAIN EFFORTS:

Apple day is a great fundraiser and we are enthusiastic that we will have another great year. We are hoping to attend the Rideau Ferry Store again this year.

We are focusing on recruiting more parent volunteers and enabling them to have all the training requirements met as soon as possible.

A cub and scout schedule will be provided to families and will be available to the Area by October 1st – up to January 2013.

4. ISSUES:

Access to myscouts.ca is difficult and the input of data cannot be done the group. We are hoping to have Area complete this task and that all members can have access to the system and complete all outstanding training requirements.

5. COMMENTS:

New members will commence the required training. Copies of the Child and Youth Safety video will be handed out at our next meeting on Monday, October 1st. Updates will be sent to Area as training requirements are completed.

1st Merrickville: Amanda Smith - bearcldy@hotmail.com

As a group we have increased are number through flyer gave out to each school in merrickville. We also got the school to put information about are registration night in the newsletter.

Beavers this year have about 8kids and three leaders. They are going to be using the jump start program for some of their nights

Cubs this year have 11 kids and two leaders. They are going to be using the jumpstart program as well. They are hoping to spend most of their meeting outside well the weather is good.

Scouts this year have 10 kids and two leaders. They went to the fall camp with three youth. The youth enjoyed the camp. They like being able to get there permits at the camp. The youth that didn't attend the camp were able to get the knife permit at the meeting following the camp.

Venturers this year have 7 youth and three advisors. They are planning on going backpacking, camping and taking apart the old soap box car that Merrickville owns. They are looking into helping out this year at Christmas in Merrickville.

As a group we are going to be doing our Apple Day on Saturday September 29. We are looking into places an article in the local newsletter that goes out to the community of merrickville. We are also going to put another announcement in the schools newsletter. We are going to kept posters up in the area so that people know that they can still join at any time throughout the year.

4th Perth: Arnel Pattemore – arnel@bell.net

No report

2nd Smiths Falls: Joan Smith – joansmith_13@cogeco.ca

Reference: Group Committee Meeting held 1st Tuesday of each month at 2 Gould St.

1. EVENTS TO DATE: (since the last meeting)
Registration has taken place. All leaders have completed the child and youth training and the code of conduct. 75% of all beaver and cub parents have also completed the training.
2. FUTURE EVENTS: (within the next month)
Scouts going to Brotherhood camp at the end of the month.
3. MAIN EFFORTS: (the groups focus this period)
Trying to recruit more beaver leaders.
4. ISSUES: (items you need assistance with or questions you need answered)
It seems to take forever for a reply back from the Council office in response to emails sent in for concerns.
5. COMMENTS. (general comment on your program and area program)

Old Business:

Valley Highland Area Volunteer Directory – The directory is an essential tool for communication between members of the Valley Highland Area. Please get your updated lists to Kathy as soon as possible.

2011 - 2012 Year End Activity Reports – Reports must be submitted for last year. Please get them in as quickly as possible.

New Business:

Equipment Storage: Merrickville has a trailer for storage they are willing to share the cost on. It will have its own locked entrance. As we need a place to store and record our inventory this would be an excellent opportunity. Discussion.

Motion: To store Area equipment in the trailer in Merrickville. The cost for renting the section of the trailer is to be worked out.

Moved: Bill Lawrence **Second:** Diana Nuttal **Abstain:** 0 **Carried**

Email Addresses: The email addresses within the Scouting community that are in the minutes or on the Area Directory are for in Area Scouting in Valley Highlands events only.

Items to be added to new business: If anyone has any items for discussion at the Area Meetings, please let Alex know 5 to 7 days before the meeting so that it can be added to the agenda.

CJ Registration: There is a \$100.00 savings for early registrations. Two groups may combine to go together.

Other: Alex put forward a suggestion of a used equipment bank for children who need it.

A MyScouts.ca training evening will be held at the next meeting on October 25th.

Adjournment at 9:10. **Moved:** Stan Lasenba **Second:** Elizabeth Docker **Carried**

Next meeting: **October 25th, 2012.**

Minutes Read at Area Forum and motion to accept: _____
Date

Minutes Signed by:

Alex Beelich, Area Commissioner